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MINUTES OF A REGULAR CITY COUNCIL MEETING HELD APRIL 23, 1984

PRESENT

Grant S. Nielson	Mayor
Neil Dutson	Council Member
Craig Greathouse	Council Member
Kjell Jenkins	Council Member
Ruth Hansen	Council Member

ABSENT

Don Dafoe	Council Member
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OTHERS PRESENT

Jim Allan	City Manager
Dorothy Jeffery	City Recorder
Warren Peterson	City Attorney
Jean Smith	Chamber of Commerce
Leah Kauwe	City Resident
Ken Kauwe	City Resident
John Quick	City Engineer
Jim Fletcher	KNAK Radio Station
Glen Swalberg	Chamber of Commerce
Ray Valdez	City Building Inspector
Neil Forster	Public Works Superintendent
Greg Cooper	City Chief of Police

Mayor Nielson called the meeting to order at 7:02 p.m. and stated that notice of the time, place, and agenda of the meeting had been posted at the principal office of the governing body and had been provided to the Millard County Chronicle, the Millard Gazette, and the local radio station, KNAK, and to each member of the governing body by personal delivery of copies of the notice and agenda two (2) days prior to the meeting.

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD APRIL 9, 1984, AND APRIL 16, 1984

Attorney Peterson requested that the minutes of the regular City Council meetings held April 9 and April 16 be tabled until such time as he has the opportunity to review them. Because he was out of the office Friday, April 20, 1984, he was unable to review the minutes. Council Member Neil Dutson MOVED the minutes of April 9 and 16 be tabled until such time as the City Attorney has time to review his copy of the minutes. This motion was SECONDED by Council Member Ruth Hansen and carried the unanimous affirmative vote of all Council Members present.

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### ACCOUNTS PAYABLE

City Recorder Dorothy Jeffery asked if there were any questions regarding the accounts payable, which were as follows:

<u>BUSINESS</u>	<u>DEPT</u>	<u>ITEM PURCHASED</u>	<u>AMOUNT</u>
CALLAGHAN & CO	JP	Ut Code Books Update	68.50
CATE EQUIP	Sewer	Pump/30' cable A Stat	1,664.00
CHINA PLAZA	Police	Banquet Room for Seminar	37.00
COMMERCIAL BUS	Police	Hand Held Radio Repair	20.00
DAVID HENRIE	Police	Physcl/Young/Lakey/Irwin	158.00
DAY-TIMERS	Treas	Day Timer, Cover & Ship	37.83
DELTA FIRE	Fire Dept	Fireman St. Convention	1,000.00
DELTA NO ELM	Parks & Rec	Butcher Paper YAC	30.00
DELTA SPORTS	Parks & Rec	Women's Volleyball Award	121.17
DEMCO	Library	Twin Roll Tape Dispenser	48.54
DUWILL PUBLISH	Water	Work Orders	19.83
DUWILL PUBLISH	Sewer	Work Orders	19.83
DUWILL PUBLISH	Streets	Work Orders	19.83
DUWILL PUBLISH	Police	Business CARds	236.90
DUWILL PUBLISH	Council	Ord 84-73/PH Bus Zone	100.60
EAGLE CO	Police	Uniform Morris D. Ewell	430.75
GULF STATES	Police	2 Cuff Cases	32.94
HALES EXCAV	Water	370 ft trenching (Chevron)	125.80
INTERNAT CITY	Admin	Subscription	45.00
LOVELL INC	Fire Dept	Battery Cable & Labor	40.35
MANIS LEAVITT	City Hall	Liability Renewal	1,654.00
MASTER MUFFLER	Police	Install Lights/Gun Rack	87.10
MASTER MUFFLER	Police	Install Lights/Repair #11	201.09
MASTER MUFFLER	Police	Instl Lights/Gun Rack 8&9	81.80
MIL COUN RECDR	Council	2 Copies of Plat & Postg	1.50
MOTOROLA COMM	Police	2 Sirens & Speakers	1,047.64
MOTOROLA INC	Water	Maxar 80 Mobile 55 w	880.00
MOTOROLA INC	Water	1 pager with charger	305.00
MOTOROLA INC	Water	1 mt 500 Hand Held	572.00
MUN FIN OFF	Treasurer	Books	133.00
MUN FIN OFF	Treasurer	Gov Acctng & Fin Rpt	29.50
POLICE MRKMAN	Police	1 yr dues for K. Taylor	15.00
PRENTICE-HALL	Police	Gentle Art of Interviiing	24.14
RIDING FORD	Sewer	2 Snatch Box Pulleys	103.34
RIDING FORD	Sewer	Battery/Engine Scope Ana	72.90
SCHOLZEN PROD	Water	PVC Piping	22.82
SCHOLZEN PROD	Water	Barrels/Rings lid/Saddle	374.01
SCHOLZEN PROD	Water	Lead Wool	46.25
SERVICE DRUG	Police	Film	20.65
SEVIER OFFICE	Treasurer	Clips	3.96
SPARLING INST	Water	Meters + Shipping	247.42
TRI HIGGINS	Water	Inventory Stock	300.00
WESTSIDE GRD	Streets	Road Base Materials	2,075.00
UNIVERSAL BUS	Water	Tapes	18.18

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UNIVERSAL BUS	Recorder	Tapes/Batteries/Adaptor	57.19
UNIVERSAL BUS	Recorder	Batteries/Microcassette	292.48
UNIVERSAL BUS	Water	Batteries/Microcassette	292.48
MANIS LEAVITT	City Hall	Airport Liability	1,187.00
UTAH POWER		Airport	127.48
UTAH POWER		Fire Department	1,041.32
UTAH POWER		Sewer Pump	390.60
UTAH POWER		Sewer Pump #2	131.55
UTAH POWER		Sewer Pump #3	212.59
UTAH POWER		Pump F	83.51
UTAH POWER		D Station	68.68
UTAH POWER		Sewer Pump	85.62
UTAH POWER		Sewer Lift	8.33
UTAH POWER		Street Lights	314.63
UTAH POWER		Street Lights	914.63
UTAH POWER		Tennis Court	8.40
UTAH POWER		Tennis Court #2	8.40
UTAH POWER		Yard Pump House	8.08
UTAH POWER		Sugar Factory Well	191.45
UTAH POWER		Shop	89.32
UTAH POWER		Well at 345 Exchange	499.70
UTAH POWER		Yard Well	781.28
UTAH POWER		Water Tank	174.17
TOTAL			20,036.45

The Council questioned the \$2075.00 expenditure to West Side Grading for road base material used on 400 South Street. Councilman Neil Dutson reminded the Council that Superintendent Forster was scheduled to give his Department Quarterly Report later on in the meeting and suggested he be asked to explain this purchase in detail at that time. The other Council Members agreed.

There was a general discussion on some of the accounts payable after which Council Member Craig Greathouse MOVED to approve the accounts payable as they were listed, including Attorney Warren Peterson's bill for the month of April, in the amount of \$3115.73. Council Member Neil Dutson SECONDED the motion, which carried in the unanimous affirmative vote of all Council members present.

#### BUSINESS FROM PREVIOUS MEETINGS

##### CHAMBER OF COMMERCE DISCUSSION REGARDING DELTA CITY CLEAN-UP CAMPAIGN

Mayor Nielson recognized Jean Smith, Executive Secretary for the Delta Chamber of Commerce, and asked her to report on the preparation for the Clean-up Campaign.

Ms. Smith stated the date set for the project is the 4th and 5th and the 11th and 12th of May. On both Fridays, the 4th and 11th, they will request the City residents place their garbage on the curb in front of their homes.

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Mr. Westwood has volunteered his garbage truck and driver to help with the clean-up. On both Saturdays the 5th and 12th, the City trucks and crew and Mr. Westwood's truck will be available to pick up the trash from the curb. The actual pick up routes have not yet been established.

Ms. Smith further stated she has block captains for all of Main Street to help clean up that area. Just off of Main Street on both sides, the area will be in two block sections, with a captain for each section. There will be fliers distributed with the do's and don'ts for the campaign; i.e., the crews cannot pick up 50 gallon drums full of rocks, etc.

Ms. Smith stated she will be meeting with Jim Allan and Neil Forster to schedule the routes for the trucks. There has been a request for a street sweeper, but availability of a sweeper has not been confirmed. Mr. Allan will follow through on this matter.

Nel Callister, Director of the Senior Citizens Program, will obtain a list of Senior Citizens who are unable to maintain their yards and Mr. Martin Ludwig will work with the Scouts in the area to clean those yards for the Senior Citizens.

Bryce Ashby has volunteered the Delta Fire Department to do controlled burns on yards where needed. Mayor Nielson thanked Ms. Smith for her cooperation in chairing the Clean-up and for her interest in the community.

#### EVALUATION OF CITY MANAGER

Mayor Nielson stated the Council had evaluated City Manager Jim Allan in a closed session held April 16, 1984. It was the opinion of the Council that Mr. Allan's performance was very good.

A copy of Resolution No. 83-99, which is the resolution outlining the terms agreed on for Mr. Allan's employment, was included in the Council's packet for their review.

Mayor Nielson then recommended a step increase for Mr. Allan from 27B to 27C, but not place him on permanent status until such time that he has relocated in the Delta area.

Council Member Craig Greathouse MOVED to increase Jim Allan's salary from 27B to 27C, to be retroactive to April 17, 1984, and that Mr. Allan will be placed on permanent status when he has relocated in the Delta area. He also stated that the Council is very pleased with Mr. Allan's performance for Delta City. The motion was SECONDED by Council Member Neil Dutson.

City Manager Jim Allan pointed out the \$51 per month increase represents a 2.55% increase. He said the procedure has been that adjustments are made on July 1 of each year on all employees wages based on CPI (Consumer Price Index), which would be a 4% or 5% increase on July 1, 1984. He said there is a need to consider the employees' side, that is the retirement benefits,

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which are paid for by the City as a benefit, will be reduced this year by 4%. If a wage increase of 5% is given, the Council will be granting a 1% increase to the employees.

Attorney Peterson asked the Mayor, "When you are speaking of 'the fiscal year coming up and you have a certain range of employees to deal with', are you speaking of just a cost of living increase?" The Mayor stated "No", that he felt some of the employees were performing very well and should be considered for a merit increase as well as a CPI increase. The Mayor then reminded the Council that Mr. Allan's pay did not include some of the benefits that some of the other employees receive.

Council Member Craig Greathouse said, "If an employee is performing very well, he should receive a merit increase." Mr. Allan then asked if the Council wanted the July increase in wages to be based on the CPI across the board, or to consider merit increases for anyone below the department head, or to include the department heads as well.

The Mayor suggested the Council review this matter for a week before any Council decision is made, after which he called for a vote on the above motion, which received the unanimous affirmative vote of all Council Members present.

#### PUBLIC WORKS SUPERINTENDENT NEIL FORSTER DEPARTMENT QUARTERLY REPORT

Mr. Neil Forster told the Council he understood there was a question regarding some of the material he has used on the roads. Council Member Neil Dutson asked the following questions:

1. What is the cost of the material?
2. What was the material purchased in the amount of \$2075 they had approved as part of tonight's accounts payable?

Mr. Forster explained there are three different types of material included in that account, all based at \$4.15 per ton. Not all of this material was used on 400 South as stated in the accounts payable summary. He used:

1. Approximately 340 ton of pit run that the crew had hauled in from Fondd Henrie's pit.
2. 80 ton of screened, crushed rock; 1½ inch size.
3. 200 ton of 1½ inch minus road base that had some binder in it and a four inch base coat placed over that.
4. The rest of the material was stock piled in the yard to be used elsewhere.

Council Member Dutson asked, "Are we getting the material that is most effective?" Mr. Forster stated at this point in time he is on a trial basis with the 1½ inch minus road base. He wants to study this material for a time because it has some binding materials as well as some rock in it.

Following further discussion of the material Mr. Forster is using for road repair, he explained his plans for repairing the streets.

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Mr. Forster stated he is using the manpower he has and the material the City can afford and doing the best he can with the limited funds he has available.

City Council Member Craig Greathouse then asked how the work for the City crew is scheduled. Mr. Forster explained that during this time of year there are many water and sewer problems. Prior to this month, the work schedules were made up for two to three weeks at a time. Mayor Nielson asked Mr. Forster if he has anyone in mind for a water master for the irrigation department. Mr. Forster stated he has been addressing the possibility of utilizing a man for water master and building maintenance for the new building, thus utilizing a full-time position. The Mayor then thanked Neil for his attendance at the City Council meeting and the information he had presented to the Council.

CITY CHIEF OF POLICE GREG COOPER: QUARTERLY REPORT

Chief Cooper reviewed with the Council some of the goals he had presented previously and explained the status of those goals. They are:

1. Acquire sufficient manpower to maximize public and officer's safety.

Chief Cooper explained the department constantly monitors and maintains work load, officer available control time and the type of calls received. Right now there is sufficient manpower to handle the work load.

2. To equip and train each of the officers to maximize personal safety and render a thorough and professional service to the community.

The schools attended by some of the officers are:

Officer Roger Young, evidence and crime scene technician, has attended beginning and advanced finger printing school.

Officer Morris Burton, traffic specialist and child crime prevention specialist, has attended advanced DUI school and sexual exploitation school. Officer Burton has also worked with the McGruff program, which has been very successful in our schools. He will continue this program until this school year is over.

Sergeant Ralph Stoneking has attended first line supervision school.

Sergeant Kim Taylor is scheduled to attend the same school in May.

Officer Bruce Irwin has completed the Police Academy, certifying him as a Category I Peace Officer.

Carol Parr, who is the Secretary for the Department, Sergeant Taylor and Officer Young have attended a Rape Crisis Seminar.

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Officer Dolph Hansen is presently attending the Police Academy Waiver School.

Chief Cooper stated he feels the department has attended some very worthwhile training seminars and schools that will be of benefit to the entire community and thus has helped his department to become more professional.

3. To engage in Citizen's Programs.

Chief Cooper explained the Neighbor Watch and the needs of the Senior Citizens and how they have worked with this particular program.

4. Public Safety.

Chief Cooper stated he hopes to have that program completed by the end of the month.

5. Juvenile Program: The department has had the opportunity to teach an inservice lesson to the high school instructors and teachers on drugs and child abuse.

Chief Cooper also stated that they had just received a grant from Sears Roebuck and Company to sponsor the Officer Safety Program through the elementary schools.

Following Chief Cooper's presentation, there was a general discussion regarding the present size and maintenance of the department and also future plans. Mayor Nielson then thanked Chief Cooper for his presentation and attendance at the City Council meeting.

CITY BUILDING INSPECTOR RAY VALDEZ: DEPARTMENT QUARTERLY REPORT

Mr. Valdez presented the following information on the status of the new City Building:

1. the ceramic tile is finished in both restrooms,
2. painters will complete painting in office area by Wednesday, April 25,
3. window vents will be installed Monday and Tuesday, April 23rd and 24th,
4. Monday, April 30th, the ceiling "T" Grid will be installed,
5. tile in library and City Council room will be completed Tuesday, May 1st,
6. move in date is expected to be June 1st;
7. paving will be done on June 3rd; and
8. this project had been delayed 30 days because of bad weather.

Following a brief discussion of the status of the City Building, Mr. Valdez presented the following additional building projects in the area:

1. An office complex being changed to a Hermies Fast Foods Store;
2. The new Hospital is on schedule;

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3. New single dwelling projections, May-6, June-10, July-10;
4. Two new garages;
5. An addition to the Pizza Hours;
6. Projections for last quarter were 20 dwellings, those completed are 16.

Following a brief discussion of Mr. Valdez's presentation, Mayor Nielson thanked him for his attendance at the Council meeting and for his report.

CITY MANAGER JIM ALLAN: AUTHORIZATION FOR PARTIAL PAYMENT OF FURNITURE FOR NEW CITY BUILDING

City Manager Jim Allan explained that when the City entered the original agreement with Magna Furniture, Magna requested a partial payment of \$25,000 be paid up front because of the size of the project. A request was made 2 weeks ago to Intermountain Power Agency for their portion of the cost of the furniture, which is approximately \$42,000. Mr. Allan stated he had spoken to Al Pitzer, from IPA, and was informed the check had been prepared today and would be mailed. The money should be received by Delta later this week.

Following a brief discussion of the furniture, Council Member Kjell Jenkins MOVED to authorize City Manager Jim Allan to pay the \$25,000 requested by Magna Furniture, with the balance of the bill to be paid upon receipt and installation of the furniture. This motion was SECONDED by Council Member Ruth Hansen. The motion carried unanimously.

Mr. Allan then explained that due to the delay in the completion of the Delta City Building, he had changed the delivery date of the furniture to May 31.

FIRE CHIEF BRYCE ASHBY: AUTHORIZATION FOR PURCHASING FIRE PROTECTION TROUSERS FOR THE FIRE DEPARTMENT

Jim Allan explained Bryce Ashby was unable to attend the meeting and had asked him to present the item to the Council. He then stated there are 25 members in the Fire Department. His request was for authorization to purchase fire protection trousers for those 25 firemen. The cost of these trousers would be approximately \$1500.

Council Member Craig Greathouse made a MOTION to authorize Bryce Ashby to purchase the 25 pair of fire protection trousers for the Fire Department. The motion was SECONDED by Council Member Kjell Jenkins, and the motion received the unanimous affirmative vote of all Council members present.

OTHER BUSINESS

City Engineer John Quick asked for the Council's opinion regarding the proposed project of installing curb and gutter and sidewalk on the North side of Main Street from 3rd East up to 5th East. This project is to be financed by the Utah Department of Transportation.

Following a very lengthy discussion of the proposed project, the Council authorized Jim Allan to send an application requesting funds for the above

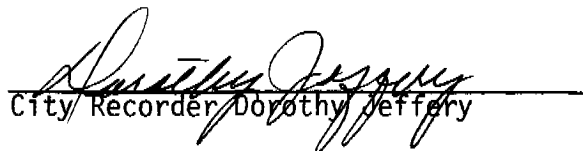


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mentioned project to Robert Rowley in District 5 of the Utah Department of Transportation, also to determine the agreements made on the project with Leland Roper, who was Mayor of the City at the time, and the adjacent property owners, as well as a representative from the Department of Transportation. Mr. Allan will report back to the Council on this matter.

Mayor Nielson then asked if there were any other items to be discussed. There being none, Council Member Neil Dutson MOVED to adjourn the meeting. This motion was SECONDED by Council Member Craig Greathouse and received the unanimous affirmative vote of all Council members present. The meeting adjourned at 9:40 p.m.

  
Mayor Grant S. Nielson

  
City Recorder Dorothy Jeffery

MINUTES OF A PUBLIC HEARING HELD APRIL 30, 1984

PRESENT

Grant S. Nielson  
Don Dafoe  
Ruth Hansen

Mayor  
Council Member  
Council Member

ABSENT

Neil Dutson  
Craig Greathouse  
Kjell Jenkins

Council Member  
Council Member  
Council Member

OTHERS PRESENT

Jim Allan  
Dorothy Jeffery  
Gary Tomsic  
Kim Young  
Bob Pendray  
Gayle Bunker

City Manager  
City Recorder  
Boettcher & Company  
Boettcher & Company  
Developer  
City Resident

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